



CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

To: The Honorable Jason Ervin
Chairman, Committee on the Budget and Government Operations

From: Sharla D. Roberts
Chief Procurement Officer
Department of Procurement Services

CC: Kennedy Bartley
Chief External Affairs Officer, Mayor's Office

Date: December 12, 2024

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 35-01 ACDBE Firms

The following information is provided in response to questions posed at our department's hearing on December 5, 2024 to discuss the proposed 2025 budget.

Chairwoman Dowell asked for a list of the latest certified ACDBE firms.

Please see the document titles "35-01 ACDBE Firms Exhibit" for the list of ACDBE firms that were certified between 1/1/2024-12/4/2024.

As always, please let me know if you have any further questions.



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Chief External Affairs Officer, Mayor's Office

Date: December 12, 2024

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 35-02 0140 Accounts

The following information is provided in response to questions posed at our department's hearing on December 5, 2024, to discuss the proposed 2025 budget.

Alderman Reilly asked for the following information:

- A list of companies that DPS utilizes for legal consulting
- A breakdown allocation of legal consulting services and a disparity study
- Provide rental amounts for venues that DPS utilizes for its events

The following firms have previously been engaged for legal consulting:

- Colette Holt and Associates
- Blanchflower Consulting, LLC
- Pugh, Jones and Johnson, P.C.
- Cotillas and Associates

Legal consulting fees have ranged from \$250 to \$350 per hour or can be at a fixed fee for the project. On December 10, 2019, the Department of Law engaged Colette Holt and Associates to do the Disparity Study at a fixed cost of \$880,000.

The amounts for the various venues for DPS events (*pricing is based on 2024 estimates*):

- UIC Forum - \$21,000 (includes room, table chairs, security, audio (mics), parking is not included)
- McCormick Place - \$8,237 (room only, equipment or security are a la carte, includes discounted parking)

As always, please let me know if you have any further questions.



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Chief External Affairs Officer, Mayor's Office

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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 35-03 Outreach

The following information is provided in response to questions posed at our department's hearing on December 5, 2024 to discuss the proposed 2025 budget.

Alderman Sigcho-Lopez asked for additional on the strategic plan for upcoming focus groups DPS will be hosting

The stakeholder focus groups are currently under development. The focus group topics will be organized as follows:

- 1). Relationship, Training & Engagement
- 2). Access, Communication & Automation
- 3). Benchmarks, Key Performance Indicator & Data and Transparency

The stakeholder focus groups will be established by internal collaboration and consensus. Focus Groups will be grouped as follows:

- 1). Internal staff and User Departments
- 2). Assist Agencies, Community Members and Aldermen
- 3). Local, Small, Minority Vendors

The purpose of the external focus groups is to create a more inclusive and equitable environment around City procurement. Surveys and questionnaire data will assist with identifying the current state and immediate needs. Focus group(s) will take place virtually and in person.

As always, please let me know if you have any further questions.



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From: Sharla D. Roberts
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Department of Procurement Services

CC: Kennedy Bartley
Mayor's Office of Intergovernmental Affairs

Date: December 12, 2024

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 35-04 Diversity Spend

The following information is provided in response to questions posed at our department's hearing on December 5, 2024 to discuss the proposed 2025 budget.

Alderwoman Lee asked for Tier 1 and Tier 2 supplier diversity spend data.

Please see the document attached for Tier 1 diversity spend data.

Currently, DPS only tracks diversity spend for Tier 1 subcontractors. Beginning in 2025, as part of its modernization initiatives, DPS will be tracking diversity spend for Tier 2 subcontractors.

As always, please let me know if you have any further questions.

Department of Procurement Services

MBE/WBE Contract Payments

January 01, 2024 thru September 30, 2024

1/1/2024 to 9/30/2024

TOTAL PAYMENTS TO PRIMES

\$1,333,580,550

MBE/WBE Payments

MBE	\$508,556,838	38%
WBE	\$91,566,322	7%
TOTAL	\$600,123,160	45%

MBE/WBE Payments by Ethnicity

African American	\$254,361,854	19%
Hispanic	\$178,270,424	13%
Asian	\$106,329,258	8%
Women (Non-Minority)	\$61,154,499	5%
Native American	\$7,125	0%
TOTAL	\$600,123,160	45%

Total Construction Payments

\$273,342,894

MBE	\$91,828,913	34%
WBE	\$18,998,354	7%
TOTAL	\$110,827,267	41%

Construction Payments by Ethnicity

African American	\$18,269,830	7%
Hispanic	\$52,058,040	19%
Asian	\$31,876,874	12%
Women (Non-Minority)	\$8,622,522	3%
Native American	\$0	0%
TOTAL	\$110,827,267	41%

Total Non-Construction Payments

\$1,060,237,655

MBE	\$416,727,925	39%
WBE	\$72,567,968	7%
TOTAL	\$489,295,894	46%

Non-Construction Payments by

African American	\$236,092,024	22%
Hispanic	\$126,212,384	12%
Asian	\$74,452,384	7%
Women (Non-Minority)	\$52,531,977	5%
Native American	\$7,125	0%
TOTAL	\$489,295,894	46%